



Bradley University Association of Residence Halls By-Laws

Article I

Committee Chairs

Standing committees shall be all committees that are active throughout the academic year. The Chairperson of standing committees shall be appointed by approval of the majority of the newly elected Officers. Each Committee Chair must attend all ARH Executive Board meetings and ARH and Hall Council General Assemblies. Standing Committees shall be formed at the discretion of the elected Officers, and may consist of, but are not limited to the following:

A. Publicity Chair

1. Shall be responsible for increasing public awareness of ARH and its functions and activities.
2. To provide residents information regarding the residence halls.
3. There shall be the option of having two publicity chairs upon the discretion of the ARH Officers with a majority vote.
4. To meet monthly with the Hall Council Publicists and Historians.
5. To create and document all ARH activities and compile them into a scrapbook.
6. To vote.

B. Food and Housing Chair

1. Shall bring concerns of the students to the attention of Food Services, Residential Life, and Housing.
2. To conduct food surveys as needed.
3. To assist in helping plan menus when called upon by Food Services.
4. To coordinate food for ARH sponsored events.
5. Shall meet with the Director of Housing, the Director of Residential Life, and the Director of Food Services once a month.
6. To coordinate, with the above directors, any line of procedure and/or program concerning the advancement of the residence halls.
7. To attend all Student Senate Campus Affairs and Student Senate and ARH joint committee meetings.
8. To be the liaison between ARH and Bed & Lofting, Inc.
9. To vote.

C. Special Events Chair

1. Shall initiate social and educational programs and activities for residence hall members.
2. There shall be the option of having two special events chairs upon the discretion of the ARH Officers with a majority vote.
3. To vote.

D. Fundraising and Philanthropy Chair

1. Shall raise funds for the general use of ARH, primarily through selling finals baskets to students.
2. To be responsible for coordinating the components of such fundraisers and philanthropic events.
3. To collaborate with any and all cultural entities on campus in the purpose of creating an outlet of assistance. This includes, but is not limited to, multi-cultural activities, speakers, and programs.
4. To vote.

E. Campus Outreach Chair

1. Shall be responsible for maintaining open lines of communication with other student organizations, specifically being a liaison between Student Senate and ARH.
2. To present the Student Senate of Bradley University any and all legislation pertaining to or involving the residence halls.
3. To attend Student Senate General Assembly and Campus Affairs, SAC, and Student Senate and ARH joint committee meetings at the discretion of the President.
4. To vote.

F. Webmaster

1. To maintain and update the ARH website and any and all technological products associated with ARH.
2. To vote.

Article II

Elections

A. Elections for Executive Office will be overseen and administered by the current ARH Advisors.

B. Nominations for Executive Office shall be open to all on-campus residents having paid their ARH activity fee and Residential Life Staff.

C. The election process will be initiated by current ARH Advisors and consist of the following.

1. The ARH Advisors will be required to hold an ARH information session. The information session shall be open to all eligible candidates, and shall include an explanation of the organization and all open positions. The nomination process will be opened following the close of the information session, and shall remain open for a time period specified by the ARH Advisors. Campaigning is at the discretion of the candidates.
2. The nomination period may be extended at the discretion of the Advisors.
3. No new nominations will take place after the close of the nomination process.
4. Candidates may nominate themselves or be nominated for a position. Those candidates nominated for a position have the choice of accepting or declining the nomination. All candidates nominated must be present.

D. The Advisors shall announce a voting session, attendance shall be required by all candidates, the ARH Executive members, the ARH Representatives, and elected Hall Council Members.

1. Candidates shall be required to prepare and present speeches not to exceed five minutes at the voting session.
2. There shall be a question and answer portion following the speeches of each position not to exceed five minutes per candidate.
3. The time limit for the question and answer session may be extended, up to an additional five minutes, by a majority vote of the quorum. A quorum of voting members present is necessary if a vote must be taken. A quorum is one over fifty percent of the voting members; voting members are ARH Officers, Committee Chairs, ARH Representatives, and Hall Council Members.
4. Advisors will mediate the session in a structured manner, seeing that time limits are honored.

E. The Advisors will administer voting ballots, to be passed out at the end of candidate speeches and question and answer session. The voting process will take place as follows.

1. Voting members, as described in Article II, Section D, Part 3, will cast a ballot carrying the weight of one vote.
2. Ballots are to be collected and counted by the ARH Advisors. In the unlikely event of a tie, and a run-off proves unsuccessful, the ARH will defer to a majority vote of the ARH General Assembly.
5. The winning candidates shall be announced immediately following the close of the voting session, or at the earliest convenience of the ARH Advisors.
6. The newly elected ARH Officers will be allowed to sit in on all current ARH executive meetings to aid in transitioning them to the new positions.
7. No person holding a position on the ARH shall hold any concurrent position on the ARH or Hall Council in the new academic year.
8. At the close of the last General Assembly meeting of the academic year, the Advisors will swear in the new Officers, at which time the current Officers will step down. The Oath of Office shall be:

"I, (state full name), do solemnly swear that I will uphold and support the Constitution of the ARH at Bradley University; and I will faithfully execute the duties of the office incumbent upon me, in the best interests of the residents."

F. Election complaints must be lodged no later than three days following the announcement of the new Officers. Any voting member of the election process may lodge a complaint, to be heard by an Ad-Hoc elections review committee.

1. The committee will consist of current ARH Advisors who will chair the committee, and three members deemed impartial, selected by the Advisors, from the General Assembly.
2. The committee will review all election code, by-laws, and constitutional procedures.
3. All decisions reached by the committee will be final, and may not be contested.
4. All decisions reached by the committee must have a majority vote on the committee.
5. In the case of a tie, the ARH Advisors will defer to the Faculty Advisor as the deciding vote.

Article III

Impeachment and Removal

- A. Officers and/or Committee Chairs may resign at any time provided an explanation is presented orally to the General Assembly.
- B. Officers and/or Committee Chairs may be impeached at any time.
 1. Acceptable reasons for impeachment include, but are not limited to, misconduct and / or incompetence.
 2. In the event an ARH Representative is found to be guilty of the reasons set forth in Article III, Section B, Part 1, a formal complaint shall be brought to the respective Hall Council Advisor. Removal of ARH Representatives is at the discretion of the Hall Council.
 3. In the event an ARH Representative is found to be guilty of the reasons set forth in Article III, Section B, Part 1, a written statement of alleged misconduct, signed and witnessed by at least two parties, shall be brought to the attention of the Vice-President, or if necessary, the President. Procedures stated in Article II, Section C of the Hall Council By-Laws will commence afterwards.
 4. In the event a Residential Life Staff Advisor has met said requirements for impeachment; the President shall bring formal complaints to the Faculty Advisor.
- D. The process for impeachment shall consist of:
 1. A written statement of alleged misconduct, signed and witnessed by at least two parties, shall be brought to the attention of the Vice-President, or if necessary, the President. The charges will be brought before the General Assembly.
 2. Any Officer or Committee Chair shall have the opportunity to address the General Assembly in defense of stated allegations, after which the member facing impeachment shall be excused for the duration of the meeting.

3. An anonymous vote of the General Assembly shall be commenced, deemed successful by a two-thirds majority, at which point the General Assembly shall determine a course of action.

4. The General Assembly shall decide, by a two-thirds vote, the punishment the impeached member shall receive. The individual will be removed from office.

Article IV

Amendment Process

- A. Changes to the organization Constitution and By-Laws may happen at anytime provided the following requirements are met as stated in Article V, Section B, Parts 1-4. The changes must pass a majority vote of the voting members as defined in the ARH Constitution, Article II, Section 3.

Article V

Referendum Process

A. Foundation

1. All legislation must come in the form of a referendum.
2. All legislation must come in the form of a referendum.
3. Legislation brought to the floor of the General Assembly must be written by:
 - a. One ARH Officer working in cooperation
 - b. The Standing Committee Chairs of the ARH Ad Hoc Committees of the ARH
3. Legislation must be brought to the ARH President to ensure its validity.

B. Progression

1. Legislation created by the above sources will be brought to the General Assembly for a first reading.
2. Directly following the first reading, a discussion will ensue to discuss possible changes.
3. Following the legislation's revision, the legislation will be brought to the floor for the consideration of the General Assembly.
4. The sponsoring committee shall provide another reading of the revised legislation and the Vice-President will entertain a motion to accept the legislation.
5. Once a motion is made and seconded, a public voting procedure will take place. The legislation will pass only if there is a majority vote.
6. In the event of a tie, the General Assembly will defer to the deciding vote of the Vice-President.

- C. In order to bring a piece of legislation immediately into consideration to the General Assembly, it must have the consensus of all ARH Officers.

Last Amended: April 24, 2006